

October 15, 2015

Attending: Dan White, Karen Schmitt, Cecile Lardon, Priscella Schulte, Susan Henrichs, Saichi Oba, Sam Gingerich, Jill Riddle (note taking)

1. Safety- Dan White
Campuses need to be aware of export control and complying with the International Trade and Arms Act. Faculty and students often transport data and instruments to other countries for research but some of those items can be problematic because of their other uses. Ignorance of the laws is not an excuse or option.
2. Review of summary of the 09.16.15 meeting-Dan White
 - a. September 16 Action Item Update
Item 13, Non-credit record keeping: UAA and Karl Kowalski have been in email contact with each other to discuss their concerns. Accounts receivable is concerned about the handling of the money when it all goes into the same account. UAA Finance does not want to use Lumens.
3. Common Calendar Discussion
 - a. Saichi sent a common calendar AY2017 draft via email during the meeting with proposed dates. The fee payment date has been deferred to business officers for review.

