Preliminary Administrative Approval – same requirements as currently stated in board policy.

Formal Project Approval – If the University intends to solicit proposals for a contractor prior to requesting SDA, inform board of intention to use innovative procurement method (CM@R or other) at this step; if so stated, approval of FPA will mean BOR approval to solicit bids/proposals for the contractor. The University must still request authorization from the Chief Procurement Officer (CPO) to use CM@R. A Project Agreement must be executed and submitted with the FPA request.
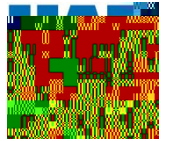
Innovative Procurement RFP and Evaluation Committee –

The Request for Proposals will be developed by the University and submitted along with a copy of the FPA (or SDA)to the Chief Procurement Officer for approval. The evaluation criteria will be balanced to ensure technical qualifications and cost of services are given appropriate weight to achieve best value for university.

The evaluation committee will consist of a minimum of 5 voting members: the project or contract manager, 1 2 user representatives as appropriate, and two or more open seats for industry related professionals which may not be filled by University Facilities staff (it is highly recommended to have one open seat filled by a professional outside the university system). This category may include facilities D&C staff working for other state or local agencies. Consideration will be given to eliminating high and low scores from final tally.

The University Design and

Procurement Delivery Method Selection

Complexity Chart

9	8	7	6	5	4	3	2	1
Power Plant/Utilities	Gen. Academic Lab	Voc Ed (Auto Shop)	Dining Facility	Library	General Classroom	Sports Complex	Light Agriculture	General Administration
Engineering Labs	General Research Lab	Concert Hall/Theatre	Fire Station	Student Union	Liberal Arts	Day Care	Light Residential	Storage Facilities
BSL 2 and Higher Labs	Museums	Super Computing Center	Fire/EMS/Police Dispatch Center	Intensive Agriculture	Heavy Residential	Logistical Buildings		